

Bridger Library Board
Regular Meeting
January 13, 2025

Attendees:

Trustees Lynn White, Staci Pospisil, Dorothy Asbury, and Marla Ebel (via phone) attended the meeting. Krystal Zentner and Carrie Langendorff also attended.

Call to Order:

The meeting was called to order at 5:16 PM.

Approval of Minutes:

The minutes from the November 2024 meeting were reviewed. Lynn motioned to accept the minutes as presented, and Marla seconded the motion. The motion was approved unanimously.

Financial Review:

Those in attendance reviewed the financial reports through November 2024.

Old Business:

The strategic planning discussion was reviewed, and it was determined that this topic is ongoing and will be revisited at the next meeting.

The Library Board Bylaws underwent their second reading and were reviewed in detail. Lynn made a motion to approve the bylaws, which Marla seconded. The motion carried unanimously.

Updates on the front entrance replacement project were discussed. The Town approved forwarding the estimate for the new handicap ramp to the County, which hopefully will agree to fund the project.

New Business:

Updates to job descriptions were reviewed. The High School Work Study program was discussed but postponed for further discussion at the next meeting. Similarly, the Volunteer job description was postponed for further consideration at the next meeting. The Director's job description was postponed and will be brought back for discussion at the next meeting.

The job description for the Assistant Director was approved with a minor wording change. Lynn made the motion to approve, and Dorothy seconded it. The motion carried.

The job description for the Library Services Coordinator was approved as written. Lynn made a motion to approve, and Dorothy seconded it. The motion carried.

The trustee job description was approved, but the wording was changed to the trustee "duties" title. Lynn made a motion to approve, and Dorothy seconded it. The motion carried.

The library's insurance policies were reviewed.

The personnel policy was also reviewed and discussed. It was decided to continue using the Town's policy, but the matter was tabled for further consideration at the next meeting.

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Director's Report:

The Director reported that the Montana Library Association membership had been purchased for the board chair.

Adjournment:

The meeting was adjourned at 7:10 PM.

Next Meeting:

The next meeting is scheduled for March 17, 2025, at 5:00 PM.